



CALIFORNIA COMPLAINT AND GRIEVANCE POLICY

Asher College maintains an open-door policy. If a student has a concern of any kind it should first be discussed with the Instructor. If the student is not satisfied with the result of that conversation the concern should be presented to the appropriate Director, IT or Medical. If the concern is still not resolved the student is encouraged to request a meeting with the Asher College Director.

If a student's concern is not resolved in a reasonable period of time the student should submit the concern in writing to the Director of Asher College within 10 business days of receiving the concern, the Director will provide the student with a response.

A student or any member of the public may file a complaint about this institution by contacting:

Bureau for Private Post-Secondary Education

2535 Capitol Oaks Drive, Ste 400

Sacramento, CA 95833

www.bppe.ca.gov

Toll-free telephone number

888-370 -7589

Fax 916-263-1897

Or by completing a complaint form, which can be obtained on the bureau's internet web site.

<http://www.bppe.ca.gov/enforcement/complaint.shtml>