

## DALLAS – Medical and Office Lecture Calendar – DECEMBER 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p><b>3</b></p> <p><u><b>New Student Orientation</b></u> Edward – 11 AM-1 PM – Rm A Edward – 6 PM-8 PM – Rm A</p> <p><u>Pharmacology</u> Rodney – 11 AM-12 PM – Rm B</p> <p><u>L&amp;E: HIPAA</u> Tammy – 6 PM-7 PM – Rm B</p>	<p><b>4</b></p> <p><u>L&amp;E: HIPAA</u> Tammy – 1 PM-2 PM – Rm A</p> <p><u>Pharmacy Practice</u> Rodney – 1 PM-2 PM – Rm B</p> <p><u>BONUS: Making a Flyer Part 1 (Christmas Potluck)</u> Taylor – 3 PM-4 PM – Rm B</p>	<p><b>5</b></p> <p><u>Med Admin/Billing: Claims Life Cycle</u> Tammy – 10 AM-11 AM – Rm B</p> <p><u>Learning to Learn</u> Edward – 1 PM-3 PM – Rm B</p> <p><u>Med Admin/Billing: Career Roles</u> Tammy – 3 PM-4 PM – Rm A</p> <p><u>Learning to Learn</u> Edward – 6 PM-8 PM – Rm B</p>	<p><b>6</b></p> <p><u>BONUS: Making a Flyer Part 1 (Christmas Potluck)</u> Taylor – 6 PM-7 PM – Rm B</p>	<p><b>7</b></p>	<p><b>8</b></p>
<p><b>10</b></p> <p><u>Pharmacology</u> Rodney – 12 PM-1 PM – Rm B</p>	<p><b>11</b></p> <p><u>BONUS: Making a Flyer Part 2 (Christmas Potluck)</u> Taylor – 7 PM-8 PM – Rm B</p>	<p><b>12</b></p> <p><u>HIA/Billing: Maternity Care &amp; Delivery</u> Tammy – 10 AM-11 AM – Rm A</p> <p><u>Pharmacy Practice</u> Rodney – 1 PM-2 PM – Rm B</p>	<p><b>13</b></p> <p><u>BONUS: Making a Flyer Part 2 (Christmas Potluck)</u> Taylor – 2 PM-3 PM – Rm B</p> <p><u>Med Admin/Billing: Claims Life Cycle</u> Tammy – 6 PM-7 PM – Rm B</p>	<p><b>14</b></p> <p></p> <p><b>All Staff Meeting Closing at 4:00</b></p>	<p><b>15</b></p>
<p><b>17</b></p> <p><u>HIA Billing: Intro ICD-10 CM Manual</u> Tammy – 6 PM-7 PM – Rm B</p>	<p><b>18</b></p> <p><u>Pharmacology</u> Rodney – 12 PM-1 PM – Rm B</p> <p><u>Word: Basics II</u> Taylor – 2 PM-3 PM – Rm B</p>	<p><b>19</b></p> <p><u>HIA Billing: ICD-10 CM Manual Steps to Coding</u> Tammy – 11 AM-12 PM – Rm B</p> <p><u>Pharmacy Practice</u> Rodney – 2 PM-3 PM – Rm B</p>	<p><b>20</b></p>	<p><b>21</b></p>	<p><b>22</b></p>
<p><b>24</b></p>		<p><b>26</b></p> <p><u>Word: Intermediate I</u> Taylor – 2 PM-3 PM – Rm B</p>	<p><b>27</b></p> <p><u>Med Term/A&amp;P: Male Reproductive System</u> Tammy – 6 PM-7 PM – Rm B</p>	<p><b>28</b></p>	<p><b>29</b></p>
<p><b>31</b></p>		<p><b>2</b></p> <p><u>Excel: Advanced I</u> Taylor – 7 PM-8 PM – Rm B</p>	<p><b>3</b></p>	<p><b>4</b></p>	<p><b>5</b></p>